

# Registering for Classes

---

Registration is the process of choosing and enrolling in courses each semester. Students must be admitted to the university and participate in academic advising prior to registering for fall and spring semesters. Academic advising is provided by the Academic Success Center (<https://www.apu.edu/academic-success/>) and each academic department for students enrolled in any of that department's majors, to assist students in the advising and registration process.

## Registration

### Current APU Students

Every fall and spring semester, the university sets a specific time for current students to secure their classes for the following semester. The registration appointment schedule is determined by the number of units the student has **completed** at the time of registration (units the student is enrolled in during the current semester do not count for this purpose). Every summer term, the university sets a specific time for current students to secure their summer classes. Registering for summer terms is first come, first served, and no appointments are scheduled. See the Academic Calendars (<https://www.apu.edu/calendar/academic/>) for specific dates for registration. Students with financial holds, health holds, or disciplinary holds will not be allowed to register for classes until the holds are resolved by the student and removed by the respective department.

### Incoming Students (Freshmen and Transfers)

Registration for new students is supported by the Office of Undergraduate Admissions, the Office of the Registrar, and the Academic Success Center. For details regarding registration for new students, contact an admissions counselor or the Office of Undergraduate and International Admissions (<https://www.apu.edu/admissions/undergraduate/>).

## Course Modalities and Instructional Activities

Programs are taught in a variety of formats including:

- **In-Person:** In-person courses deliver their instruction in classrooms on APU campuses. Students and faculty engage during regularly scheduled times in a designated classroom at their campus location. In-person faculty use Canvas to support student learning.
- **Online Asynchronous:** Online asynchronous courses deliver their instruction in an entirely online format. Students are not required to attend class at scheduled times; rather, they engage in independent learning activities and assignments using Canvas, in accordance with course instructions. Some online asynchronous courses may offer occasional live videoconference meetings; these courses have specific technology requirements such as access to a computing device and internet connectivity.
- **Online Synchronous:** Online synchronous courses deliver their instruction in an entirely online format. Using videoconferencing technology (e.g., Zoom), synchronous courses require students to meet online in real time for live instruction, group interactions, and/or other learning activities. Synchronous online courses do not meet on campus; rather, students use their personal technology to access the online classroom from off-site locations. These courses have specific technology requirements such as access to a computing device and internet connectivity.
- **Hybrid (Formerly "Blended"):** At least one class session is held on campus in a physical classroom. Other class sessions are conducted entirely online with no students attending class on campus for those online sessions. The online class sessions may be synchronous or asynchronous. Students must have the technology and internet access required to participate in the online sessions.
- **Hyflex (Formerly "Distance Learning"):** Class sessions are held on campus in a physical classroom (originating classroom) that is equipped with specialized videoconferencing equipment. Classroom proceedings are transmitted to other campuses (satellite classrooms) that have specialized videoconferencing equipment, and/or to off-campus students who connect using their personal equipment and internet connections.

Some programs may have clinical placements, fieldwork, or practicum assignments at clinics, schools, hospitals, or other APU-approved organizations that meet specific degree program and/or certification requirements; such placements and assignments may need to be completed within the geographic vicinity of Azusa Pacific University's campus or regional locations. Check with your department of interest regarding these requirements as part of your admission process, especially if there is a possibility you may relocate out of the area before you complete your program.