

# Payment Terms and Conditions

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All tuition and fees are due by the first day of class. All owed balances are considered past due 30 days after the posted start date. All past-due balances must be paid in full, whether out of pocket or with financial aid (<https://www.apu.edu/graduateprofessionalcenter/sfs/financialaid/>), prior to the opening of the next session's registration period. If any student has a past-due balance, they may be dropped from classes and/or prevented from participating in any enrollment activity until the account is current and no longer past due.

Any late enrollment activity (add or drop) requested on the Enrollment Activity Form (<https://www.apu.edu/graduateprofessionalcenter/registrar/forms/>) will be charged a \$125 processing fee for the manual processing to register, add, drop, or withdraw after the published deadline.

Students previously in APU collections for a prior balance who wish to return must have a zero balance for their returning term.

Learn more about our payment policies. (<https://www.apu.edu/graduateprofessionalcenter/sfs/payment/policies/>)

## Petition Process

A petition process exists for students who seek an exception to stated university policies and procedures. Petition forms can be obtained at the Student Services Center or online (<https://www.apu.edu/graduateprofessionalcenter/registrar/forms/>), and must be approved by the Student Services Center (<https://www.apu.edu/student-services-center/>).