Registering for Classes

Registration is the process of choosing and enrolling in classes each semester. Students must be admitted to the university and participate in academic advising prior to registering for fall and spring semesters. Academic advising is provided by each academic department for students enrolled in any of that department’s majors, and by the Undergraduate Academic Success Center (http://www.apu.edu/academic-success) for all students who have an undeclared major or who wish for additional assistance in the advising and registration process.

Registration

Current APU Students

Every fall and spring semester, the university sets a specific time for current students to secure their classes for the following semester. The registration appointment schedule is determined by the number of units the student has completed at the time of registration (units the student is enrolled in during the current semester do not count for this purpose). Every summer term, the university sets a specific time for current students to secure their summer classes. Registering for summer terms is first come, first served, and no appointments are scheduled. See the Academic Calendar (http://www.apu.edu/calendar/academic) for specific dates for registration. Students with financial holds, health holds, or disciplinary holds will not be allowed to register for classes until the holds are removed by One Stop | Undergraduate Enrollment Services Center, the Student Health Center, or the Office of Student Life, respectively. Students may register for classes online or at One Stop | Undergraduate Enrollment Services Center (http://www.apu.edu/onestop).

Incoming Students (Freshmen and Transfers)

Registration for new students is supported by the Office of Undergraduate Admissions, One Stop | Undergraduate Enrollment Services Center, and the Undergraduate Academic Success Center. For details regarding registration for new students, contact an admissions counselor or the Office of Undergraduate Admissions (http://www.apu.edu/admissions/undergraduate).

Final Registration and Payment Clearance

Final registration must be completed at the beginning of the fall and spring semesters so students confirm they are on campus and will be attending classes. University services such as meal plans are activated at this time. If a student fails to complete final registration, it will be assumed that the student is not on campus and his/her classes will be dropped.

A student’s registration will be automatically finalized when he/she has met the first payment deadline and completed all the required paperwork for financial aid.

Course Modalities and Instructional Activities

Undergraduate, graduate, and professional programs are taught in a variety of formats including face to face, online (including various methods of distance learning), and a combination of these formats (also known as blended). Information on whether programs are online, face to face, or blended can be found in the university catalogs.

Some undergraduate, graduate, and professional programs may have clinical placements, field work, or practicum assignments at clinics, schools, hospitals, or other APU-approved organizations that meet specific program degree and/or certification requirements. Such placements and assignments may need to be completed within the geographic vicinity of Azusa Pacific University’s campus or regional campuses. Check with your department of interest regarding these requirements as part of your admission process, especially if there is a possibility you may relocate out of the area before your program is completed.

Asynchronous online classes have no required class meetings for live interaction with the instructor and/or class. Students have a time frame for participation each week, but they may contribute whenever they choose in accordance with course instructions. Online students must be able to use the internet and have a computer with internet connectivity.