

# Graduate Courses Taken by Undergraduate Students

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An Azusa Pacific University traditional undergraduate or professional undergraduate student may enroll in a graduate course only if all of the following conditions are met:

- The student is a senior with a cumulative GPA of 3.0 or higher.
- The department chair of the student's major approves.
- The graduate department chair or graduate program director approves.
- There is space available in the course and the student has met all of the prerequisites.
- Traditional undergraduate student's request is submitted with the form provided by the Student Services Center (<https://www.apu.edu/student-services/>).
- Professional undergraduate student's request is submitted with the form provided by the Office of the Registrar (<https://www.apu.edu/student-services/registration/>).

Graduate courses taken by an undergraduate student may apply toward an APU graduate degree only if the grade received in the graduate course is 3.0 or higher and if the student is accepted into the appropriate graduate program following APU graduate admissions procedures. No more than 9 graduate units earned as an undergraduate student may be counted toward an APU graduate degree. Some departments may allow fewer units to be counted. A student who will be applying to an APU graduate program should obtain information from the appropriate department before taking graduate courses.

This policy does not apply to APU's Integrated Bachelor's/Credential Program (<http://catalog.apu.edu/academics/college-education-behavioral-sciences/school-education/teacher-education/integrated-bachelors-credential/>), which allows undergraduate students to complete 32-34 units of 500-level credential courses and apply those units to the 120+ units required for the bachelor's degree. Students in the Integrated Bachelor's/Credential Program who seek a master's degree need to apply separately to the appropriate graduate program in the School of Education (<https://www.apu.edu/education/>).

Individuals who complete the Integrated Bachelor's/Credential Program may use 500-level credential courses earned before the conferral of the bachelor's degree toward an APU Master of Arts in Education degree in Learning and Technology, Special Education, or Teaching. Up to 32 such units may count toward a 44-unit master's degree and up to 34 such units may count toward a 46-unit master's degree, provided that the graduate units were earned beyond the 120 units required for the undergraduate degree. All courses applied to the master's degree must be completed within five years of the first 500-level credential course enrollment that is related to this program.

The Graduate Courses Taken by Undergraduate Students policy does not apply to the Doctor of Physical Therapy program (<http://catalog.apu.edu/academics/college-nursing-health-sciences/school-health-sciences/physical-therapy/physical-therapy-dpt/>), which offers an accelerated pathway that allows undergraduate students to complete up to 18 units of 700-level doctoral courses and apply those units to the 120+ units required for the bachelor's degree. For more information on how courses may be applied toward a graduate degree, refer to the Graduate Courses Taken by Undergraduate Students policy in the Graduate Academic Policies and Procedures section of the catalog. Students in undergraduate programs that have direct pathways into the Doctor of Physical Therapy program still need to apply separately to the APU Doctor of Physical Therapy program.