Step 1: Admission

General Requirements

All programs within the Division of Teacher Education require the following:

- A completed graduate application for admission
- A $45 nonrefundable application fee (not required of students previously admitted to a graduate program at Azusa Pacific University)
- Official transcripts from all institutions leading to, and awarding, the applicant's baccalaureate degree and all postbaccalaureate study
- A minimum baccalaureate or master's grade-point average of 3.0 on a 4.0 scale. Provisional admittance may be granted to individuals with a grade-point average between 2.5 and 2.9.
- Three letters of recommendation
- A personal statement or essay
- A valid California Certificate of Clearance (COC) or other appropriate and valid document from CTC

Note: University graduate admission and program acceptance requirements must be met before an application is complete (see Admission to the University [http://catalog.apu.edu/graduateprofessional/admission-policies/graduate-admission-university]).

Program-Specific Requirements

In addition to the general requirements listed above, each program has specific requirements. See program descriptions listed within this catalog for additional information.

Departments reserve the right to change the admission process and requirements. Students who are in continuous enrollment status are subject to the requirements in effect at the time of their initial enrollment.

Teaching Credential Programs

- Verification of successful completion of the California Basic Skills Requirement via one of the following options:
  - Pass the California Basic Educational Skills Test (CBEST)
  - Pass the CSET: Multiple Subjects plus the CSET: Writing Skills Examination (CSET 101, 103, 142, and 214 [previously 102]). This option is useful for students in Multiple Subject and Special Education programs.
  - Demonstrate proficiency on the California State University (CSU) Early Assessment Program
  - Demonstrate proficiency on the CSU Placement Examinations
  - Pass a Basic Skills Examination from another state
  - Achieve the minimum acceptable scores on the College Board SAT examination
  - Achieve the minimum acceptable scores on the ACT examination
  - Achieve the minimum acceptable scores on selected College Board Advanced Placement (AP) examinations

- Programs admit only candidates who meet one of the following subject-matter admission requirement options:
  - Candidates must provide evidence of having passed the appropriate CSET subject-matter examination(s).
  - Candidates must provide evidence of registration for at least one of the next scheduled CSET examinations. (This option is only available to applicants to a master's degree program with credential embedded.)
  - Candidates must provide evidence of having completed a CTC-approved subject-matter preparation program (subject-matter waiver).
  - Note for Single Subject Teaching Credential candidates: The Single Subject Teaching Credential program is offered in the subject areas of Art, Business, English, Mathematics, Music, Physical Education, Science, Social Science, and World Languages. Subject matter must be met for one of these subject areas.
  - Note for Special Education Credential candidates: Subject matter must be met in Art, English, Mathematics, Multiple Subjects, Music, Science, Social Science, or World Languages.
  - A percentage of candidates will also be required to interview with the program director or his/her designee prior to an admission decision.

Questions about successful completion of the Basic Skills Requirement or subject-matter requirement should be directed to the Office of Credentials. [http://catalog.apu.edu/graduateprofessional/education/office-credentials-student-placements] Candidates must be advised by a designated faculty member as part of an admission interview prior to enrollment in the program. This occurs after the admission application has been completed and reviewed by the Office of Credentials for any missing program-required documentation and verification of the Certificate of Clearance. Candidates will be notified by the department when an interview appointment may be scheduled.
International Students

International students have a separate application procedure. Contact the International Center at +1-626-812-3055 or visit the center’s website (http://www.apu.edu/international).